



CITY OF FREDERICKSBURG, VIRGINIA
Farmers' Market
Rules and Regulations

Under the provisions of the City Code, Section 66-148, the City Manager is authorized and directed to administer the Farmers' Market and to establish hours and rules for its operation.

The following rules and regulations shall be in force as of April 12, 1996.

1. Farmers shall obtain an application from the City Manager's Office, Room 203, 715 Princess Anne Street, complete the application, and obtain their County Extension Agent's signature on the certificate.
2. Farmers shall attach a copy of their most recently filed "IRS Form 1040 - Schedule F." If the applicant had no farm income during the preceding calendar year(s), he/she shall be required to sign a notarized statement confirming that fact.
3. Farmers are required to collect and remit sales tax to the Virginia Department of Taxation. Applicants must obtain a sales tax identification number from the Virginia Department of Taxation and show proof of such when applying for a Farmers' Market Permit. "Virginia Department of Taxation Business Registration Applications (Form R-1)" are available in the City Manager's Office.
4. Baked goods are permitted, provided the Farmer produces an approved kitchen inspection report from the Virginia Department of Agriculture and Consumer Services (VDACS). To obtain same, contact the VDACS Division of Animal and Food Industry Services: Dairy and Foods, General Information, (804) 786-8899.
5. The City Manager shall issue a vehicle decal to those farmers who have been granted a Farmers' Market Permit. This decal must be affixed to the windshield underneath the inside rearview mirror and not to any board or removable panel. No vehicle without such decal shall be permitted to park at the Farmers' Market.
6. Vehicle decals shall be issued for each calendar year at a cost of \$25.00 to the applicant.
7. Only one decal per applicant shall be issued.
8. The hours of the market shall be 6:00 a.m. to 6:00 p.m., Monday through Saturday.
9. The Farmers' Market shall be on those designated parking spaces on the 900 block of Prince Edward Street.
10. Market sellers are not to place produce in the trash cans in Hurkamp Park; excess produce must be taken with you when you leave the market area. The market area shall be randomly inspected for cleanliness.
11. This supersedes any other rules and regulations.



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Farmers' Market
Permit Application

Permit # _____

All questions must be answered completely, required documents must be attached, and appropriate signatures must be obtained prior to consideration for a Farmers' Market Permit.

A. Name of Applicant: _____

B. Address of Applicant: _____

C. Mailing Address of Applicant (if different from B above): _____

D. Size/Location (County) of Farming Acreage: _____

E. List Produce to be Grown (or Products) for Sale: _____

F. Sale of Baked Goods? Yes ☐ No ☐ (If yes, please attach a copy of your inspection report from the Virginia Department of Agriculture and Consumer Services.)

G. Are the Farm Products Which You Sell Your Main Source of Income? Yes ☐ No ☐

H. Sales Tax Identification Number: _____

I. Please attach a copy of your most recently filed "IRS Form 1040 – Schedule F." If not applicable, you must attest as follows:

I certify that I have had no farm income in previous years and, therefore, have not been required to file "IRS Form 1040 – Schedule F."

Signature of Applicant

Sworn to before me this _____ day of _____, 20__

My Commission expires: _____

Signature of Notary Public

Printed Name of Notary Public

J. It is required that the certificate below be signed by the respective County Extension Agent.

CERTIFICATE

This is to certify that _____ is a
producer of farm products in _____ County.

Signature of County Extension Agent

Printed Name of County Extension Agent

Date

To: City Manager, P.O. Box 7447, Fredericksburg, Virginia 22404-7447

I, the undersigned, certified as a producer of farm products by the
_____ County Extension Agent above, do hereby apply for a Farmers'
Market Permit for calendar year _____ to park my vehicle and sell my produce at the
Farmers' Market in the 900 Block of Prince Edward Street.

I understand I am responsible to collect/remit sales tax to the Virginia Department of
Taxation.

Information regarding my vehicle is as follows: Make _____

Model _____ Year _____ License Plate # _____

Signature of Applicant

Printed Name of Applicant

Telephone Number

Date

Approved by _____, City Manager's Office

Date _____ Vehicle Decal # _____

ONLY ONE DECAL PER APPLICANT